|  |  |
| --- | --- |
| SYST 17796 TEAM PROJECT  Team Name: WAR Team |  |

*Please negotiate, sign, scan and include as the first section in your Deliverable 1.*

Team Contract

**Please note that if cheating is discovered in a group assignment each member will be charged with a cheating offense regardless of their involvement in the offense. Each member will receive the appropriate sanction based on their individual academic honesty history.**

**Please ensure that you understand the importance of academic honesty. Each member of the group is responsible to ensure the academic integrity of all of the submitted work, not just their own part. Placing your name on a submission indicates that you take responsibility for its content.**

|  |  |  |
| --- | --- | --- |
| Team Member Names (Please Print) | Signatures | Student ID |
| Project Leader:  Every member will be expected to act as project leader. Vote will be taken to resolve disagreements. |  |  |
| Mario Martinez | *Mario Martinez* | 991 362 634 |
| Oluwatoyosi Kuponiyi |  | 991 332 886 |
| Nusrath Syed |  | 991 627 519 |

**For further information read Academic Honesty Policy on AccessSheridan.**

By signing this contract, we acknowledge having read the Sheridan Academic Honesty Policy as per the link below.

<https://policy.sheridanc.on.ca/dotNet/documents/?docid=917&mode=view>

Responsibilities of the Project Leader include:

* Assigning tasks to other team members, including self, in a fair and equitable manner.
* Ensuring work is completed with accuracy, completeness and timeliness.
* Planning for task completion to ensure timelines are met
* Any other duties as deemed necessary for project completion

What we will do if . . .

| **Scenario** | **Accepted initials** | **We agree to do the following** |
| --- | --- | --- |
| Team member does not deliver component on time due to severe illness or extreme personal problem | M.M. | Team will absorb the workload temporarily.  Team member who was unable to deliver their component will be expected to make up for it by taking on more during the next deliverable. |
| Team member cannot deliver component on time due to lack of ability | M.M. | Team member will be expected to try to learn how to complete the component. If they are unable to do so and assisting them involves too much work for other members, they will swap components with another team member.  Team member will be expected to learn the missing information for next deliverable. |
| Team member does not deliver component on time due to lack of effort | M.M. | Team member will need to explain what went wrong.  Team will absorb the workload and be honest about the lack of contribution from team member.  If this behaviour becomes a pattern, team will take a vote on how to deal with the situation. |
| Team member does not attend team meeting | M.M. | Team proceeds without him/her and will assign work to the absent member.  Reason for absence must be provided.  Missing member will be expected to catchup on what they missed. |
| An unforeseen constraint occurs after the deliverable has been allocated and scheduled (a surprise test or assignment) | M.M. | Team meets and reschedules deliverable.  Action plan will be voted on. |
| Team cannot achieve consensus leaving one member feeling "railroaded", "ignored", or "frustrated" with a decision which affects all parties | M.M. | Team is led by shared leadership so majority vote decides all. 3 members means there will always be a majority vote.  Team will hear out team member that feels ignored if they consistently lose the vote. |
| Team members do not share expectations for grade desired | M.M | Team votes on each submission's quality.  Team will ask for individual marking and will identify sections by author. |
| Team member behaves in an unprofessional manner by being rude or uncooperative | M.M. | Team requests meeting with professor to problem-solve.  Team agrees to avoid use of all vocabulary inappropriate to the business setting. |
| Team member assumes or requests that his/her name be signed to a submission but has not participated in production of the deliverable | M.M. | Team agrees that this is cheating and is unethical. |
| There is a dominant team member who is content to make all decisions on the team's behalf leaving some team members feeling like subordinates rather than equal members | M.M. | Team will actively solicit consensus on all decisions which affect project direction by asking for each member's decision and vote. |
| Team has a member who refuses to participate in decision making but complains to others that s/he wasn't consulted | M.M. | Team forces decision sharing by routinely voting on all issues. |